



## **Assabet Valley Collaborative Board of Directors Meeting**

January 27, 2023 -- 9:00-11:00

28 Lord Road; Suite 125 Marlborough, MA 01752

### **MINUTES**

**Present:** Amber Bock-Chair, Brian Haas, Mary Murphy, Marco Rodrigues-Vice Chair, Joseph Sawyer, Beth Chamberland, Jay Cummings, Ernie Houle, Gregory Myers, Carol Costello (11:40)

**Also Present:** Cathy Cummins, Hien Burnham, Aldo Tortorelli

**Absent:** Gregory Martineau, Kirk Downing

### **CALL TO ORDER**

Amber Bock called the meeting to order at 9:00 a.m.

### **APPROVAL OF MINUTES**

Joseph Sawyer motioned to approve the Minutes of December 16, 2022. Ernie Houle seconded the motion. The Board voted unanimously (9-0) to approve the minutes of December 16, 2022.

### **SHARED LEADERSHIP UPDATES**

**Programs & Services:** Cathy Cummins provided an update on AVC's programs and services. REACH and Evolution have been increasing community-based instruction and have recently launched an interdisciplinary Data Team. Evolution students are also piloting a student-led catering program, called Evolutionary Eats. Students have various roles including marketing, menu development, shopping, food prep, and set up/clean up. Several students have been Serv Safe trained. They are currently providing the catering for Board meetings and Cultural Proficiency PD. OSA continues to pilot the Interdisciplinary Leadership Team and Transformation Task Forces in four domains: Restorative Practices, Student-driven learning, Healing-Centered Practices, and Shared Leadership. AVC held a job-alike kickoff event on January 26 during which district leaders in technology, special education, human resources, and curriculum collaborated to organize upcoming jobalike events. AVC has also launched spring cohorts for Cultural Proficiency PD - and is offering districts up to 5 seats at no charge this year. Millbury has a team of 5 that joined the January cohort.

**Operations:** Cathy provided an update on hiring - REACH nursing position now filled; counselor position open at OSA. Aldo Tortorelli provided an update on the construction project. The contract with

contractor was terminated this month and is now on hold pending legal activity. AVC's attorney will join the Board in Executive Session for further discussion on the matter.

**Finance:** Hien Burnham provided an update on FY23 Projections. Current enrollment in REACH and OSA are lower than originally forecast, contributing to a \$414K projected deficit. Hien noted that AVC would be utilizing \$50K from the Capital Reserve to offset construction costs. The team will plan to have preliminary FY24 budget to present to the board at the March/April meetings with a final FY24 budget to be approved in May. She will be meeting with various AVC staff in the coming weeks and will convene the AVC Finance Committee, which needs a new representative from the Board of Directors.

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### **ACTIONS:**

**Personnel Actions:** Brian Haas motioned to approve the Personnel Actions as presented. Mary Murphy seconded the motion. The board voted unanimously (9-0) to approve the Personnel Actions as presented.

**Finance Committee Representative:** Jay Cummings will join the finance committee.

### **ADJOURNMENT**

Ernie Houle motioned to enter into Executive Session (not to return to Open Session) to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and if the chair so declares. Marco Rodrigues seconded the motion. A roll call vote was collected: Joseph Sawyer (yes), Carol Costello (yes), Marco Rodrigues (yes), Brian Haas (yes), Ernie Houle (yes), Mary Murphy (yes), Gregory Myers (yes), Gregory Martineau (yes) James Cummings (yes), Amber Bock (yes). The Board voted unanimously (10-0) to enter Executive Session and not to return to Open Session. The Board entered Executive Session at 9:50 a.m. and adjourned from Executive Session at 10:31 a.m.

**Respectfully submitted,**

**Cathy Cummins  
Executive Director**